



**Crois Dhearg na hÉireann**  
**Irish Red Cross**

## Youth Members Garda Vetting Forms (Ages 16 & 17)

Current youth members of the Irish Red Cross aged 16 and 17 who are submitting a Garda Vetting application must complete the below forms:

This form is titled 'Form NVB 1 Vetting Invitation Youth'. It includes the Irish Red Cross logo and contact information. A 'Your Ref:' box is at the top right. The form is divided into 'Section 1 - Personal Information' and contains fields for Forename(s), Middle Name, Surname, Date Of Birth, Parent / Guardian Email Address, Parent / Guardian Contact Number, Role Being Vetted For, Current Address (Line 1), and Line 2.

### Form 1 – Youth E-Vetting Invitation Form (NVB 1):

This form requires the current address and an e-mail address for a parent/guardian of the Youth applicant.

The E-Vetting Invitation is submitted to the National Vetting Bureau. They then send you an e-mail containing a link that allows you to complete the Garda Vetting application online.

This form is titled 'IRISH RED CROSS PROOF OF IDENTIFICATION FOR GARDA VETTING'. It includes the Irish Red Cross logo and a disclaimer. The form is divided into 'Section 1' (to be completed by Applicant) and 'Section 2' (to be completed by designated Branch Officer). Section 1 includes fields for Full Name, Membership Number (if applicable), Branch, Area, Position Held, and Membership Number. Section 2 includes a field for Branch Honorary Officer Name. A note at the bottom states 'Please State Documentation verified'.

### Form 2 – ID Verification Form:

As part of the Garda Vetting process, applicants must provide documentation to validate their identity.

The ID Verification form can be signed off by an Honorary Officer within the Branch you are joining. Please see the website for contact information for your local branch.

This form is titled 'PARENT/GUARDIAN CONSENT FORM (NVB 3)'. It includes the AN Garda Síochána logo and the National Vetting Bureau logo. The form is divided into 'Applicant Details' and 'Parent/Guardian Details'. The 'Applicant Details' section includes fields for Forename(s), Surname, and Date Of Birth. The 'Parent/Guardian Details' section includes fields for Forename(s), Surname, Relationship to applicant (Father, Mother, Guardian), Address (Line 1), and Line 2.

### Form 3 – Parental Consent Form (NVB 3)

The Garda Vetting application also requires a parental consent form to be completed by a parent or guardian of the Youth applicant.



## **Guidelines for completing Vetting Invitation Form (NVB 1)**

Please read the following guidelines before completing this form.

### **Miscellaneous**

The Form must be completed in full using **BLOCK CAPITALS** and writing must be clear and legible.

The Form should be completed in ball point pen.

Photocopies will not be accepted.

All applicants will be required to provide documents to validate their identity.

If the applicant is under 18 years of age, a completed NVB 3 - Parent\Guardian Consent Form will be required. Please note that where the applicant is under 18 years of age the electronic correspondence will issue to the Parent\Guardian. This being the case, the applicant must provide their Parent\Guardian Email address on the NVB 1 form.

### **Personal Details**

Insert details for each field, allowing one block letter per box.

For Date of Birth field, allow one digit per box.

Please fill in your Email Address, allowing one character/symbol per box. This is required as the invitation to the e-vetting website will be sent to this address.

Please allow one digit per box for your contact number.

The Current Address means the address you are now living at.

The address fields should be completed in full, including Eircode/Postcode. No abbreviations.

### **Role Being Vetted For**

The role being applied for must be clearly stated. Generic terms such as “Volunteer” will not suffice.

### **Declaration of Application**

The applicant must confirm their understanding and acceptance of the two statements by signing the application form at Section 2 and ticking the box provided.



Garda Vetting Section,  
Irish Red Cross,  
16 Merrion Square,  
Dublin 2,  
D02 XF85

**Your Ref:**

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**Form NVB 1**

# Vetting Invitation Youth

## Section 1 – Personal Information

**Under Sec 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, it is an offence to make a false statement for the purpose of obtaining a vetting disclosure.**

[illegible]

## Section 2 – Additional Information

**Name Of Organisation:**

## Irish Red Cross

**I have provided documentation to validate my identity as required *and***

I consent to the making of this application and to the disclosure of information by the National Vetting Bureau to the Liaison Person pursuant to Section 13(4)(e) National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016. Please tick box ☐

**Applicant's  
Signature:**

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**Date:**

**D D / M M / Y Y Y Y**

**Note: Please return completed form to Garda Vetting Section, Irish Red Cross, 16 Merrion Square, Dublin 2, D02 XF85. An invitation to e-vetting website will then be sent to your Email address.**



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## **IRISH RED CROSS PROOF OF IDENTIFICATION FOR GARDA VETTING**

Before we can process your Garda Vetting Form, it is a Garda Vetting requirement that you complete an Identification Check. This form and your fully completed Garda Vetting form should be marked "Private and Confidential" and sent to Garda Vetting Section, Irish Red Cross, 16 Merrion Square, Dublin 2, D02 XF85.

### **Section 1 (to be completed by Applicant) ALL FIELDS ARE MANDATORY – FORM WILL BE RETURNED IF INCOMPLETE**

Full Name: \_\_\_\_\_

Membership Number (if applicable): \_\_\_\_\_

Branch: \_\_\_\_\_

Area: \_\_\_\_\_

### **Section 2 (to be completed by designated Branch Officer - Chair/Treasurer/Secretary)**

Branch Honorary Officer Name: \_\_\_\_\_

Position Held: \_\_\_\_\_

Membership Number: \_\_\_\_\_

Please State Documentation verified

1. \_\_\_\_\_

2. \_\_\_\_\_

Please see overleaf for options. **DO NOT SEND COPIES OF DOCUMENTS TO IRISH RED CROSS HEAD OFFICE.**

The applicant has provided documentation to validate their identity in accordance with the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016.

Under Sec 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, it is an offence to knowingly make a false statement for the purpose of obtaining, or enabling another person to obtain a Disclosure.

**Please tick box**

☐

Branch Honorary Officer Signature:

Date: \_\_\_\_\_

Return Completed ID Validation form and Garda Vetting form in an envelope marked 'Private and Confidential' to Garda Vetting Section, Irish Red Cross, 16 Merrion Square, Dublin 2, D02 XF85



<b>List of Acceptable Documents (100 points minimum required)</b>		
<b>Identification Document</b>	<b>Points</b>	<b>Please Tick</b>
Irish Driving Licence (New Card Version)	80	
Irish Public Services Card	80	
Passport (from country of citizenship)	70	
Irish Certificate of Naturalisation	50	
Birth Certificate	50	
Garda National Immigration Bureau (GNIB) Card	50	
National Identity Card for EU / EEA / Swiss Citizens	50	
Irish Driving Licence or Learner Permit (old paper format)	40	
Employment ID **		
* ID card issued by Employer (with name and address)	35	
* ID card issued by Employer (name only)	25	
Letter from Employer (within last two years)*		
*Confirming Name and Address	35	
P60   P45 or Payslip (with home address)	35	
Utility bill e.g. gas, electricity, television, broadband (must not be less than 6 months old.	35	
Printed online bills are acceptable. Mobile bills are not acceptable		
Public Services Card   Social Services Card   Medical Card *	25	
* With Photograph	40	
Bank / Building Society / Credit Union Statement	35	
Credit   Debit Cards   Passbooks (only one per institution)	25	
National Age Card (issued by An Garda Síochána)	25	
Membership Card **		
*Club, Union or Trade, Professional Bodies	25	
*Educational Institution	25	
Correspondence ***		
*From an Educational Institution   SUSI   CAO	20	
*From an insurance Company regarding an active policy	20	
*From a Bank/Credit Union or Government Body or State Agency	20	
<b>CHILDREN UNDER 18 YEARS</b> (any one of the following)		
Passport (from country of citizenship)	100	
Birth Certificate	100	
Written statement by the Principal confirming attendance at educational institution on a letter head of that institution	100	
<b>RECENT ARRIVAL IN IRELAND</b> (less than 6 weeks)		
Passport (from country of citizenship)	100	
<b>Vetting Subject is unable to achieve 100 points**</b>		
Affidavit witnessed by a Commissioner for Oaths	100	
<b>TOTAL POINTS</b>		

# AN GARDA SÍOCHÁNA



## NATIONAL VETTING BUREAU

## PARENT/GUARDIAN CONSENT FORM (NVB 3)

## Applicant Details

**Forename(s):**[illegible]

**Surname:**

[illegible]**Date Of Birth:**

D	D	/	M	M	/	Y	Y	Y	Y
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## Parent/Guardian Details

**Under Sec 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, it is an offence to make a false statement for the purpose of obtaining a vetting disclosure.**

**Forename(s):**[illegible]

**Surname:**

[illegible]

**Relationship to applicant:**

**Father:**

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**Mother:**

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**Guardian:**

--	--

**Address:**

**Line 1:**

[illegible]

**Line 2:**

[illegible]

**Line 3:**

[illegible]

**Line 4:**

[illegible]

**Line 5:**

[illegible]**Eircode/Postcode:**[illegible]

## Parent/Guardian Consent

**I, being the Parent/Guardian of the above named applicant, consent for the National Vetting Bureau to conduct vetting in respect of the above named applicant in accordance with the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016.**

**Parent/Guardian  
Signature:**

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Date:

D	D
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A

M	M
---	---

A

Y	Y
---	---

Y